

INFORMATION REQUEST FORM

Board of Assessors

Office: (978) 318-3070
Fax: (978) 318-3093

	Available on Website	Available via email	Cost
Property Record Card			
One copy of current year for owner	x*		Fee Waived
All others after owner's first copy	x*		\$ 1.00
GIS map	See GIS		\$ 1.00
Market Area map (11 x 17)	See GIS		\$ 1.00
List of qualified sales	x	x	n/c
CD with FY08 proposed values	x	x	\$ 15.00
How to Read Your Property Record Card	x	x	n/c
Major Factor Tables - FY08 (one page)		x	n/c
Complete listing of building data table factors			\$ 14.00
Complete listing of land data table factors			\$ 2.40
Exemption Application			
Type: _____	x		n/c
Chapter Application			
Type: _____	x		n/c
Abatement Application (only accepted b/ 1/1 & 2/1/08)	x		n/c
Hints on Preparing an Abatement Application	x		n/c
Charge per page -- photocopy			\$ 0.20
Charge per page -- computer generated			\$ 0.50

The Assessing Division will respond to your request within 10 calendar days. There may also be a charge at the prorated hourly wage of the lowest paid employee capable of performing necessary tasks to search for, remove any exempt data, compile, photocopy and refile the record(s). The Public Records law applies only to records that are in existence.

PAYMENT IS DUE IN ADVANCE

Name: _____ Telephone Number: _____
email: _____

Request for site inspection:

Name: _____
Property Location: _____
Telephone Number: _____

Other Request:

* Information available through link to Vision Appraisal Technology, Inc.